



Position: **WORSHIP LEADER (OPERATIONS & EXECUTION)**

Department: **WORSHIP**

PURPOSE:

The Worship Leader (Operations & Execution) role is to assist the worship director in leading worship, musical preparedness, team building and administration of the worship ministry.

ACCOUNTABILITY:

The Worship Leader (Operations & Execution) will be accountable to the Worship Director.

FIT:

The ideal candidate is a spiritually grounded, reliable worship leader who combines a genuine heart for worship with strong operational and leadership instincts. They are an authentic, upbeat, energizing, and emotionally healthy presence who can confidently lead from the platform while also excelling behind the scenes in planning, coordination, and follow-through. This person thrives in execution, bringing clarity, order, and momentum to both people and processes, and is committed to carrying out the worship vision of Centerpoint Church with consistency and excellence.

This individual has a high relational capacity and a passion for developing others, equipping both staff and volunteers in spiritual growth and practical skill. They communicate clearly, delegate wisely, and maintain a strong standard of preparation and accountability. Above all, they embody Centerpoint's worship culture by helping create environments that are spiritually expectant, highly participatory, joy-filled, and executed with excellence.

KEY RESULTS

AREAS:

1. Build, Develop and Lead the Worship Ministry of Centerpoint Church (50%)

- Lead worship for assigned all-church worship experiences (Currently: Sundays 9am, 11am and 5pm, Monthly Seek Nights, Thursdays 6pm), creating environments that are participatory, spiritually attentive, and aligned with Centerpoint's worship culture
- Shepherd the congregation, facilitating deep engagement both personally and in corporate settings with the worship experience by making space for a flow of the spirit, being obedient to the Spirit, while aware of the environment
- Lead rehearsals and Sunday morning sound checks in rotation with the Worship Director and other worship leaders, ensuring teams are fully prepared and confident before services
- Own the Worship Team onboarding process from start to finish for new team

members, including, identifying, recruiting, and inviting new musicians and vocalists into the process, owning all communication, executing the audition process, tracking progress, and overseeing the shadowing process

- Assist the Worship Director with the Worship Leader Collective (WLC) gatherings. The WLC is a space for our staff and volunteer worship leaders for community connection, spiritual revitalization, and hands-on training for development.
- Intentionally develop spirit-filled worship leaders through relational 1-on-1s, practical and spiritual training, that will empower leaders to flow and lead within our worship experiences and across ministry gatherings
- Work with the worship staff team to schedule and plan worship sets and teams for CP Worship experiences such as Weekend Experiences, Seek Nights, team worship nights, CP conferences, and any other event that is approved by the Worship Director
- Leads ministry operations when the Worship Director is unavailable, ensuring continuity of culture and execution, and adherence to the lead pastor's vision
- Assist with other administrative duties as directed by the Worship Director

2. Drive Worship Operations & Cross Team Execution (35%)

- Execute project management of the worship team staff and administrative volunteers through Wrike, including creating projects and tasks, delegating tasks, active instruction, and ensuring tasks are completed
- Lead the administrative execution of the CP Worship Leader Pipeline, in tandem and alignment with the Worship Director
- Assist the Worship Director, Production Director, and Comms & Experience Director in developing creative aspects of holiday services and Seek Week in January, participating in creative ideation to enhance the worship experience at Centerpoint.
- Execute Easter, Christmas, and Seek Week Experiences in collaboration with the C&E teams (*A vacation during Christmas, Easter, and Seek Week in January is not permissible.*)
- Partner with the C&E Team to carry out 'venue enhancement' in the worship center area, revamping the platform setup and incorporating creative/evocative elements to coordinate with the sermon series, new season, or special events.
- Maintain strong communication within the C&E teams for the sake of effective collaboration
- Fulfill other duties assigned by the Worship Director.

3. Cultivate a Spirit-Filled, Creative, and Participatory Worship Team Culture at Centerpoint Church (15%)

- Assist the Worship Director and Comms & Experience Director in developing creative aspects of the weekend services, such as worship arrangements, special music, stage plotting, etc
- Collaborate in the writing and creative process of original songs for Centerpoint Church
- Engage and build worship team culture through CP Worship Team Nights (Development Nights, Seek Nights, Worship Nights, Team Celebrations, etc)

- Manage Worship Team communication to volunteers
- Engage in personal touchpoints with assigned volunteer team members weekly

REQUIRED QUALIFICATIONS:

- Ability to lead a vocal rehearsal
- Ability to teach vocals
- Proficient on one instrument
- The ability to lead a band, understanding basic musical theory, like the Nashville number system
- Must be energetic and enthusiastic
- Must be able to build, schedule, and manage a team
- Must be committed to the vision of Centerpoint Church and be willing to take on other needed ministry responsibilities
- Must be willing to work as a team with all church staff to accomplish the overall vision of the church

PREFERRED QUALIFICATIONS:

- Competency on piano or guitar
- College degree in music or relevant experience in worship ministry
- Ability to read music and create music and/or charts.
- Basic knowledge of Ableton or other recording softwares

TIME EXPECTATIONS:

This is a full-time, on-site position. As a Worship Leader level position, it is your responsibility to fulfill the expectations of this role and ensure collaboration with other departments and ministry areas through clear communication.

Centerpoint Church maintains an "employment at will" policy. This means that just as you are free to end your employment with Centerpoint at any time for any reason, Centerpoint is also free to end the employment relationship with you at any time for any reason, with or without cause or advance notice, as long as we do not violate any applicable federal or state laws.

By signing below, I certify that I have read the above information and understand that my employment with Centerpoint Ministries is at-will.