



Position: **CP KIDS CARE TEAM MEMBER**

Department: **Children's Ministry**

Revised 8/24

MISSION:

To love and lead people to a life-changing connection with Christ.

VALUES:

Fun – We believe that having a good time together matters!

Impactful – We're committed to making a positive difference together in Jesus' name!

Growing – We are always moving toward God's best!

Creativity – We want to be imaginative, original, innovative and artistic for God's glory!

Accepting – We understand that we're all a work in progress, so all are welcome here!

Passionate – We insist on expressing enthusiasm and lively excitement about life in Christ!

Supernatural – We desire to encounter the presence of God and engage our spiritual gifts!

PURPOSE:

Hourly employees are hired for a specific assignment to provide excellence, safety, and Christ-Centered focus in Childcare. All CP KIDS Care team members report to CP KIDS Care Coordinator.

Employees are not eligible for company benefits, except those required by law. Workers Compensation insurance is provided. In the event that an employee is injured during the course of their on-campus duties at Centerpoint, please immediately report the injury to CP KIDS Care Manager.

ACCOUNTABILITY:

The CP Kids Care Team Member will be accountable to the CP Kids Care Coordinator (CPKC)

RESPONSIBILITIES:

- 1) Arrive to your scheduled shift on time and be prepared to receive children and actively engage with each family member appropriately 15 minutes before the program starts.
- 2) Assist CPKC in set up, clean up, and tear down of the program.
- 3) Employees are responsible to clock in and clock out for each of their scheduled shifts.
- 4) If an employee is unable to work a shift, it is their responsibility to find coverage for their shift.
- 5) Direct action will be taken for no call/no show shifts.
- 6) Employees are personally responsible for their behavior while on Centerpoint campus. Not attending to children's needs adequately, using corporal punishment, theft, slander, inappropriate behavior on campus are all grounds for immediate termination.
- 7) Other duties as assigned

POSITION EXPECTATIONS:

Time

This position is part-time, scheduled, non-exempt. As a member of the Centerpoint staff team, it is your responsibility to fulfill the expectations of this role, the execution of assignments, and ensure collaboration with other team members through clear communication and modeling healthy teamsmanship and practicing appropriate work/life balance.

Conditions

- Candidates must be cleared through background check
- Employees will be members of the local church and amenable to the values and doctrine of the Free Methodist Church
- Commit to embracing and demonstrating the values of the church
- Commit to working as a team with people and departments
- Be respectful and kind in all your dealings with staff, volunteers and the people we serve
- Develop your unique voice within the team
- Read and agree to abide by the policies of our Employee Handbook

Centerpoint Church maintains an “employment at will” policy. This means that just as you are free to end your employment with Centerpoint at any time for any reason, Centerpoint is also free to end the employment relationship with you at any time for any reason, with or without cause or advance notice, as long as we do not violate any applicable federal or state laws.

By signing below, I certify that I have read the above information and understand that my employment with Centerpoint Ministries is at-will.

Employee Name (Print) Date		Employee Signature
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Supervisor (Print) Date	Supervisor Signature
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